

# Office of The Principal, Government College Hoshiarpur.

Dated. 21/12/2021

No.

## Minutes of the meeting

Meeting:- Anti-Ragging Cell

Date of the Meeting: 21/12/2021

Time of the Meeting: 10.00 A.M

Venue of the Meeting: Principal Office

Agenda: Briefly outline the duties and responsibilities of the committee.  
Anti-Ragging cell



Sr. No.	Name		
1	Chairperson	Principal	
2	Dr. Jasvira Anoop Minhas	Coordinator	
3	Sh. Vijay Kumar	Member	Vijay Kumar
4	Smt. Navdeep Kaur	Member	Navdeep Kaur
5	Dr. Harjinder Singh	Member	
6	Smt. Sunita Bhatti	Member	
7	Sh. Harjinder Pal	Member	
8	Dr. Charan Pushpinder Singh	Member	
9	Smt. Aruna Rani	Member	Aruna Rani
10	Smt Parmjit Kaur	Member	
11	Sh. Dharmpal	Member	
12	Sh. Kashmir Singh	Member	
13	Sh. Sanjeev Kumar Bansal	Member	
14	Sh. Swastik Bhambi	Member	
15	Sh. Jaspal Singh	Member	

Absent Members: Sr No 2, 8, 10, 12, 13

**Minutes:** First meeting of the Anti ragging committee for the year 2022-23 was presided over by the chairperson principal Mrs Jogesh. Principal madam gave an overview of the activities and functions of the committee. Modus operandi to deal with the cases of ragging was discussed in details. It was decided that, since no case of ragging has been reported in past years, the case if any reported will be dealt very strictly. Looking in to the seriousness of the implications cases will reported to appropriate authority.

Principal  
Govt. College, Hoshiarpur

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No.

Dated. 21/12/21

## Minutes of the meeting

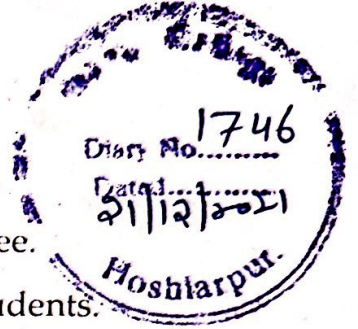
Meeting:- Scholarship Committee

Date of the Meeting: 21/12/2021

Time of the Meeting: 11.00 AM

Venue of the Meeting: Principal office

- Agenda: 1. To welcome the Members and appoint the co-coordinator.  
2. Briefly outline the duties and responsibilities of the committee.  
3. To Draw Guidelines for Redressal of the Grievance of the students.



### Scholarship Committee

Sr. No.	Name		
1	Chairperson	Principal	
2	Sh. Harjinder Pal	Coordinator	
3	Sh. Arun Sharma	Member	
4	Sh. Jaspal Singh	Member	
5	Miss. Sachkiran Kaur	Member	

### Absent Members:

NIL

**Minutes:** The senior member Sh. Harjinder Pal was assigned the duty of coordinator of the Scholarship committee. The coordinator thanked the members for this new assignment and greeted the members. Duties and responsibilities were conveyed to the members by the chairperson. Various methods to help the students applying for scholarship were discussed and invited the suggestions. It was decided to start help desk in the college to facilitate the students in filling their application online.

Principal  
Govt. College, Hoshiarpur

# Office of The Principal, Government College Hoshiarpur.

No.

Dated. 21/12/21

## Minutes of the meeting

Meeting:- OBC Cell

Date of the Meeting: 21/12/21

Time of the Meeting: 12:00 Noon

Venue of the Meeting: Principal office

Agenda: Briefly outline the duties and responsibilities of the committee.




OBC Cell

Sr. No.	Name		
1	Chairperson	Principal	
2	Sh. Dharmvir	Coordinator	
3	Sh. Ranjit Kumar	Member	
4	Dr. Suman Kumari	Member	
5	Smt. Amritdeep Kaur	Member	

Absent Members:

NIL

**Minutes:** First meeting was conducted today under the chairperson principal Mrs Jogesh. Senior most members Sh Dharamvir assigned the duties of coordinator. Various aspects related to problems of OBC category including the scholarship issue were discussed. Dr Suman Kumari mentioned the previous year case related to the problems of OBC category students. The coordinator thanked the house.

  
Principal  
Govt. College, Hoshiarpur

# Office of The Principal, Government College Hoshiarpur.

No.

Dated. 21/12/21

## Minutes of the meeting

Meeting:- Minority Cell

Date of the Meeting:

21/12/21

Time of the Meeting:

1.00 PM


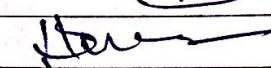
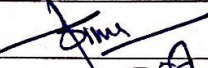

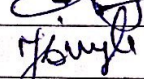
Venue of the Meeting:

Principal office

Agenda: 1. To welcome the Members and appoint the co-coordinator.

2. Briefly outline the duties and responsibilities of the committee.


### Minority Cell

Sr. No.	Name		
1	Chairperson	Principal	
2	Sh. Pawan Kumar	Coordinator	
3	Sh. Shekhar Kumar	Member	
4	Sh. Jaspal Singh	Member	
5	Dr. Jaswinder Singh	Member	

Absent Members:

NIL

**Minutes:** Senior most member Sh Pawan Kumar was assigned the duty of coordinator. The coordinator thanked the members for this new assignment and greeted the members. Duties and responsibilities were conveyed to the members by the chairperson. Various methods to help the students belonging to minority community were discussed and invited the suggestions. It was decided to redress the any kind grievance within two days.

  
Principal  
Govt. College, Hoshiarpur

# Office of The Principal, Government College Hoshiarpur.

Dated. 21/12/21

## Minutes of the meeting

Meeting:- Internal Complaint Committee for sexual harassment

Date of the Meeting: 21/12/21

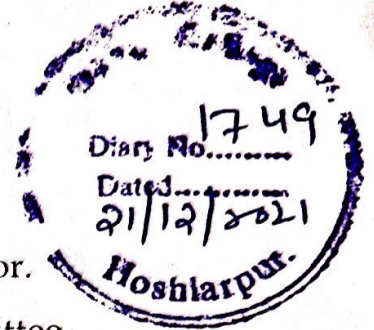
Time of the Meeting: 2:15 PM

Venue of the Meeting: Principal office

Agenda: 1. To welcome the Members and appoint the co-coordinator.

2. Briefly outline the duties and responsibilities of the committee.

3. To Draw Guidelines for Redressal of the Grievance of the students.



### Internal Complaint Committee

Sr. No.	Name		
1	Chairperson	Principal	
2	Smt. Navdeep Kaur	Coordinator	Navdeep Kaur
3	Smt. Mamta Bansal	Member	
4	Smt. Sanjana Saggi	Member	Sanjana Saggi
5	Smt. Sukhdeep Kaur	Member	

Absent Members: Sr No 3

~~ME~~

**Minutes:** The committee appointed Smt. Navdeep Kaur as a coordinator of the committee. The coordinator welcomed the members of the house and briefed the house regarding the duties and responsibilities of the committee members. Thereafter modes and procedure to receive the complaints were discussed. It was decided to remove the deficiency mentioned in complaint within two days from the receipt of complaint and immediately, if the complaint is emergency.

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## Minutes of the meeting

Meeting:- Grievance Redressal Committee

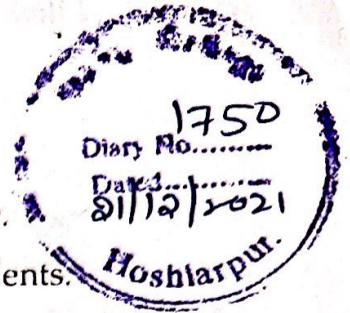
Date of the Meeting: 21/12/21

Time of the Meeting: 3.00 PM

Venue of the Meeting: Principal office

Agenda: To welcome the Members and appoint the co-coordinator.

2. Briefly outline the duties and responsibilities of the committee.
3. To Draw Guidelines for Redressal of the Grievance of the students.



### In Attendance

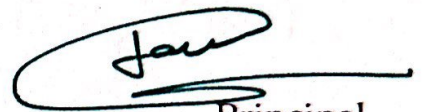
Sr. No.	Name		
1	Chairperson	Principal	
2	Dr. Jasvira Anoop Minhas	Coordinator	
3	Sh. Vijay Kumar	Member	Vijay Kumar
4	Smt. Navdeep Kaur	Member	Navdeep Kaur
5	Dr. Harjinder Singh	Member	HS
6	Smt. Sunita Bhatti	Member	
7	Sh. Harjinder Pal	Member	
8	Dr. Charan Pushpinder Singh	Member	
9	Smt. Aruna Rani	Member	Aruna Rani
10	Smt Parmjit Kaur	Member	
11	Sh. Dharmpal	Member	
12	Sh. Kashmir Singh	Member	
13	Sh. Sanjeev Kumar Bansal	Member	
14	Sh. Swastik Bhambi	Member	
15	Sh. Jaspal Singh	Member	

### Absent Members:

Sr No 2, 8, 10

Minutes : The Senior most member of the committee was appointed co-coordinator of the committee unanimously. The co-coordinator welcomed the members and thanked

them for electing her the co-coordinator of the committee. Committee members were given detailed outline of the objectives and scope of student's grievances redressal committee. The guidelines for the members of the committee were discussed and suggestions were invited. It was decided that whenever a complaint is received, it should be addressed within a period of five days from the receipt of the complaint and all parties should be given equal opportunity of hearing. It should be attended by at least five members of the committee and the recommended redressal will be finalized by the chairperson of committee.



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