



# **YEARLY STATUS REPORT - 2020-2021**

## **Part A**

### **Data of the Institution**

#### **1.Name of the Institution**

**GOVT. COLLEGE HOSHIARPUR**

- Name of the Head of the institution **Dr. Avinash Kaur**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01882255460**
- Mobile no **8872831133**
- Registered e-mail **princi\_govtcollhsp@rediffmail.com**
- Alternate e-mail **gchprincipal@gmail.com**
- Address **GOVT. COLLEGE HOSHIARPUR**
- City/Town **HOSHIARPUR**
- State/UT **Punjab**
- Pin Code **146001**

#### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **PANJAB UNIVERSITY CHANDIGARH**
- Name of the IQAC Coordinator **Prof. Jasveera Anoop Minhas**
- Phone No. **01882255460**
- Alternate phone No. **01882255460**
- Mobile **9815087701**
- IQAC e-mail address **princi\_govtcollhsp@rediffmail.com**
- Alternate Email address **gchprincipal@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://www.gchsp.ac.in/downloads/NAAC/aqar/AQAR-2019-20.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.gchsp.ac.in/downloads/NAAC/calendars/academic-calendar-2020-21.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>80.25</b>	<b>2004</b>	<b>16/09/2004</b>	<b>16/09/2009</b>

**6. Date of Establishment of IQAC**

**02/07/2018**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Institutions</b>	<b>Equity Fund</b>	<b>RUSA</b>	<b>2020-21</b>	<b>23750000</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**No**

- Upload latest notification of formation of IQAC

**No File Uploaded**

**9. No. of IQAC meetings held during the year**

**0**

- Were the minutes of IQAC meeting(s) and **No** compliance to the decisions have been uploaded on the institutional website?

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

**NIL**

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<b>NIL</b>	<b>NIL</b>

**13. Whether the AQAR was placed before statutory body?** **No**

- Name of the statutory body

Name	Date of meeting(s)
<b>Nil</b>	<b>Nil</b>

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	GOVT. COLLEGE HOSHIARPUR
• Name of the Head of the institution	Dr. Avinash Kaur
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01882255460
• Mobile no	8872831133
• Registered e-mail	princi_govtcolhsp@rediffmail.com
• Alternate e-mail	gchprincipal@gmail.com
• Address	GOVT. COLLEGE HOSHIARPUR
• City/Town	HOSHIARPUR
• State/UT	Punjab
• Pin Code	146001
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	PANJAB UNIVERSITY CHANDIGARH
• Name of the IQAC Coordinator	Prof. Jasveera Anoop Minhas

• Phone No.	01882255460				
• Alternate phone No.	01882255460				
• Mobile	9815087701				
• IQAC e-mail address	princi_govtcollhsp@rediffmail.com				
• Alternate Email address	gchprincipal@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.gchsp.ac.in/download/NAAC/aqar/AQAR-2019-20.pdf">https://www.gchsp.ac.in/download/NAAC/aqar/AQAR-2019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.gchsp.ac.in/download/NAAC/calendars/academic-calendar-2020-21.pdf">https://www.gchsp.ac.in/download/NAAC/calendars/academic-calendar-2020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.25	2004	16/09/2004	16/09/2009
<b>6.Date of Establishment of IQAC</b>			02/07/2018		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutions	Equity Fund	RUSA	2020-21	23750000	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			No		
• Upload latest notification of formation of IQAC			No File Uploaded		
<b>9.No. of IQAC meetings held during the year</b>			0		
• Were the minutes of IQAC meeting(s)			No		

and compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
NIL	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
NIL	NIL
<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	09/02/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
College offer many multidisciplinary courses such as:	
B.A (Mathematics, Economics, Statistics, Computer Science,	

<p>Political Science, History, Elective Punjabi, Elective Hindi, Elective English, Functional English, Music instrument, Music Vocal, Finearts, Sociology, Home science, Geography, Psychology)</p> <p>B.Sc. Medical/Non-Medical, (Botany, Zoology, Chemistry, Physics, Computer, etc.)</p> <p>B.Sc. Agriculture (Botany, Zoology, Economics, Agriculture, etc.)</p>
<b>16. Academic bank of credits (ABC):</b>
NIL
<b>17. Skill development:</b>
College is running successfully five certificate courses by Jagat Guru Nanak Dev Punjab State Open University Patiala.
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>
The college is offering graduation and post graduation courses in both regional and Indian languages i.e. Punjabi and Hindi. Additionally, students have the choice of using any language (Punjabi, English, or Hindi) as their study medium. To promote Indian culture, every year students of the college participated in Youth Festival and other state level, national level cultural competitions and won various prizes.
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>
NIL
<b>20. Distance education/online education:</b>
College is running successfully five certificate courses by Jagat Guru Nanak Dev Punjab State Open University Patiala. It is providing education through multiple modes such as Online and Offline.

## Extended Profile

### 1. Programme

1.1

17

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 **3921**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 **1201**

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **1295**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 **98**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **107**

Number of sanctioned posts during the year



<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>17</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>3921</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>1201</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>1295</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>98</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	107
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	56
Total number of Classrooms and Seminar halls	
4.2	6565217
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	103
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government College, Hoshiarpur is affiliated to Panjab University, Chandigarh and follows the curricula prescribed by the University. The College ensures effective curriculum delivery process. Time-tables for all programs are prepared by the time table committee of the college before the commencement of the new academic session. Distribution of course is decided at the department level by the respective HODs. During this year of pandemic, teachers as well as students faced a challenging time, however for the effective transmission and delivery of curricula, departments replaced the classroom teaching with various ICT tools. The institution has been continuously thriving to inculcate the ICT-enabled tools including online resources to enhance and ensure effective teaching and learning processes. A variety of modern teaching tools including projectors, laptops, digital cameras, audio visual aids, printers, photocopiers, pen-drives, scanners, interactive boards are applied to disseminate relevant content among students.

Particularly during COVID-19 pandemic, web enabled student-teacher interactive platforms such as Google Meet, Zoom, Whatsapp, Telegram, YouTube were employed extensively. Students are always encouraged to make use of National digital library of India for reading and downloading digital books for augmenting their library hours. Moreover, to cater to the needs of slow learners PPTs are prepared and shared with students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.gchsp.ac.in">https://www.gchsp.ac.in</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares academic calendar at the beginning of each session based on the affiliating university calendar. The academic calendar is communicated to the students through its admission brochure and website. The faculty plans up their teaching and conduct of academic activities accordingly. The institutional academic calendar reflects the - Admission Schedule Faculty-wise orientation schedule Semester-wise teaching schedule of the college (Academic Term I & Academic Term-II) Tentative schedule of academic activities Mid-semester Examinations Tentative schedule of End-semester University examinations Tentative schedule of Vacations (Winter break & Summer break) Institution has a 2-tier system of internal evaluation which is communicated in advance to students to monitor the academic performance. Besides, Mid-semester Examinations, internal assessment is the other method followed for evaluation that is based on snap tests, debates, extempore, group discussion, seminar presentations, regularity, competence, etc. In Practical subjects, short-term projects, case studies, and over-all practical performance of the student is considered for internal evaluation.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://puchd.ac.in/includes/documents/2020/revised-academic-calendar-pg-2020.pdf">http://puchd.ac.in/includes/documents/2020/revised-academic-calendar-pg-2020.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution is sensitive to emerging challenges and pressing issues concerning Professional Ethics, Gender, Human Values, the Environment, and Sustainability. They are taught as part of the curriculum in many programmes and also through extracurricular activities. There are courses in the curriculum of UG and PG programmes that are either directly related to professional ethics or have some content focusing on the same. Students are sensitised by NSS ,NCC, Women Cell, Placement Cell and Red Ribbon Club, in the college. The College has a Sexual Harassment Committee, which includes members. The College has a Committee Against Sexual Harassment, which includes college faculty members as well as other experts in the field. Through its eco-friendly policies, the college's Green Campus Committee promotes 'A Clean and Green Campus.' It works to instil a sense of environmental responsibility by focusing on the following areas: clean and green campus, waste management practises, environment awareness initiatives, paperless, safe, tobacco, and plastic-free campus.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

117

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the **B. Any 3 of the above**

**institution from the following stakeholders**  
**Students Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.gchsp.ac.in/downloads/NAAC/sssr/Feedback-Report-2020-21.pdf">https://www.gchsp.ac.in/downloads/NAAC/sssr/Feedback-Report-2020-21.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.gchsp.ac.in/downloads/NAAC/sssr/Feedback-Report-2020-21.pdf">https://www.gchsp.ac.in/downloads/NAAC/sssr/Feedback-Report-2020-21.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**3921**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1201

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Once the students are admitted in the college, their learning levels are assessed through various methods. Classroom mode of learning students are being assessed periodically by conducting class test/snap test ,group discussion, paper/topic presentations, topical essay writing and PPTs have been presented. As far as, to ensure the learning among weak students is concerned, remedial classes, tutorial groups and mentoring sessions have been conducting. The tutorial meetings are held regularly and teachers also hold one on one interaction in case the student needs special care for any issue. At the department level, the mentoring is specifically focused on the subjects, effective classroom teaching and need-based remedial classes. The teachers are available outside the classroom also to help the students in their free lectures. The mentoring had been a challenge, particularly during the ongoing COVID 19 pandemic, which prevailed during the entire reporting period. Online teaching and evaluation were the prime mode of education for mentoring the students. The faculty was in touch with students via various electronic modes such as Emails, WhatsApp and Google classroom etc. Teachers provided emotional support to the students during these testing times.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3921	98



File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For the student centric methods our institution maintains a student centric approach towards learning that is continually updated and customised in accordance with the latest technical and pedagogical developments. Our college continues to adopt a learner-centered philosophy that is regularly updated and tailored in accordance with the most recent pedagogical and technological advancements. To develop and assess the real learning of the students, the teachers employ a variety of techniques, including homework, group discussions, brainstorming sessions, case studies, community surveys, and role plays. Group activities include group discussions, presentations, and short-term projects promote participatory learning. All of these techniques help students improve their ability to solve problems. Thus, the college offers students a comprehensive education that fosters the development of their higher order thinking skills (HOTS). The majority of the instruction took place online during the session, therefore the students were urged to use ICT tools.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has been continuously thriving to inculcate the ICT-enabled tools including online courses to enhance and ensure effective teaching and learning processes. A variety of modern teaching tools including projectors, laptops, digital cameras, audio visual aids, printers, photocopiers, pen-drives, scanners, interactive boards are applied to disseminate relevant content among students. Particularly during COVID-19 pandemic, web enabled student-teacher interactive platforms such as Google Meet, Zoom, Whatsapp, Telegram, YouTube were employed

extensively. Students are always encouraged to make use of online National digital library of India for reading and downloading digital books for augmenting their library hours. Moreover, to cater to the needs of slow learners PPTs are prepared and shared with students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

98

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

84

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

947

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adopts a fair and transparent mechanism of internal assessments. The internal assessment for different courses is marked under the criterion established by its affiliating university. The criterion is objective and devoid of any bias on the part of the teacher. The assessment is calculated on the basis of house tests, practical examination, viva-voce, attendance, classroom response, assignments, etc. Assignments and tests are regularly conducted and students are given multiple opportunities to improve their performance. A variety of methods such as MCQs, Analytical tests, Case studies, Book

Reports, Classroom presentations, individual and group projects are deployed for student assessment. Students are also encouraged to apply the theoretical concepts taught in class to real life situations through projects and case studies. Remedial classes are also offered in various subjects to provide additional help. On the basis of learning levels of students, personalized and individual evaluation methods are evolved, especially for foreign students and persons with disabilities. Scribes are provided for physically challenged students. Extra time to complete the examination is given to the ailing and differently abled students as per the university norms.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A structured system of examination is in place with an office of Controller of Examination with a constituted Examination Committee comprising of teaching and non-teaching staff that works harmoniously for the smooth conduct of internal examinations. The College Administration and Office of Controller of Examination amicably attends to the student grievances. Departmental Heads are also assigned to ease the process of redressal of complaints. Evaluation criteria, date of the conduct of examination and syllabus for various courses is communicated to the students well in advance. The college strictly follows various rules and guidelines stated by Panjab University, Chandigarh for the conduct of Internal Examinations. Marks obtained by the students are uploaded online within three days of the conduct of the examinations and answer sheets are made available for discussion and perusal of the students. Grievances related to marks as requested by the student are sorted out by the subject teacher, departmental Heads and Controller of Examination in unison. Records of all answer sheets and marks are maintained by the Controller of Examination and available in TCS. Students failing to appear in Mid-Semester Exams can avail a second chance of conditional tests held later.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The affiliating university offers objective-based curriculum and the Institution tries its best for the overall development of students laying great emphasis on the outcomes. Student-centric teaching and learning methodology for curriculum delivery and assessment is planned to achieve the stated objectives. Our teaching methodology aims at honing communication skills, problem solving and analytical reasoning abilities, confidence building which are life long learning skills. Instead, lesson plans, assignments, notes and assessments are designed so as to help students achieve the specified outcomes. The role of the faculty has been transformed as an instructor, mentor and facilitator based on the outcomes targeted. Program outcomes are communicated to the students during admission counseling and the orientation sessions at the beginning of the academic session and the Program Specific Outcomes and Learning Outcomes are disseminated through their teachers. The learning content is planned and delivered to inculcate a complete understanding of the subject both in theory and practicals to make the students adaptive to the emerging trends in different courses. To make our students future ready teaching is complemented with hands-on training sessions and capacity building programmes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NA</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College provides value-based education and state-of-art infrastructure to facilitate and achieve the intended learning outcomes. Academic activities, cultural fests, field trips, educational excursions, seminars, workshops and career counseling sessions are some of the facilities provided to supplement the curriculum and achieve various outcomes. The institution regularly evaluates the performance of the students through various methods to assess the delivery of Programme Outcomes and Course Outcomes.

- Internships and trainings to upgrade necessary skills and practical experience is encouraged to measure the theoretical knowledge gained.
- Scores in Mid-semester and End-semester examinations are a direct evaluative measure of degree of attainment of Course Outcomes
- Student placements and qualifying competitive examinations are other evaluative measures
- Students progression to Higher Education institutions of learning in India and abroad is a suitable indicator
- An informal as well as a structured feedback system is in place
- Tutorials and additional classes are one of the corrective measures adopted
- Regular departmental meetings to plan and monitor the POs and COs.
- Faculty enrichment and capacity building through seminars, orientation and refresher courses for the upgradation of teaching skills and knowledge base to meet the standards of academic excellence

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NA</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1237

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	NA

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://gchsp.ac.in/NAAC/other/Student-Satisfaction-Survey/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">NA</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Imagination is a prerequisite for thinking and doing something new. Imagination soars when it engages with an educational environment. To encourage a research culture through a book culture, the institution provides students and faculty with a variety of research publications, books, and high-priority periodicals.

Throughout the session, a variety of activities were held to encourage young people to develop their entrepreneurial and research methodologies. Faculty members participated in a number of collaborative webinars, unique lecture series, and other events throughout this session to exchange ideas and knowledge. Teachers still impart these concepts and expertise to their pupils, inspiring many of them to pursue advanced degrees, particularly doctorates. The students get access to a number of research papers, books, manuals, monographs, newsletters, and



high priority journals. Students who are being taught literature by literature teachers have access to theoretical knowledge regarding the creation and analysis of literature. These new ideas and scientific behavior spark innovation and creativity in both individuals and organizations. Current curriculum and pedagogical techniques to foster innovation and creativity through formal and informal learning were discussed. These efforts have proven to be good for encouraging creativity and innovation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution takes a pride in imparting values of caring and sharing with the less privileged and contribute in changing the

neighborhood. Students are motivated to participate in the societal outreach programs voluntarily, So as to inculcate a sense of social commitment and community service to uphold their personality. The outreach activities are envisioned, planned and executed through various clubs and societies. The college has been an enthusiastic participant in nation wide campaigns such as Swachhta Abhiyan, NSS volunteers have targeted several social issues in adopted areas. During the COVID-19 emergency the college extended services of spreading Covid awareness, distributing masks and sanitizers by volunteers of NSS and Red Ribbon Club. Many college students worked as volunteer with the District Administration Hoshiarpur and MERAKI FOUNDATION in its fight against the menace of COVID- 19. their role included supporting the district administration Hoshiarpur by regularly conducting support calls to home isolated COVID positive patients and ensuring they had access to medical and motivational support as and when they needed it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

13

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

13

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a high-tech campus that is well-developed and equipped with modern facilities and learning resources. These include cutting edge computer labs, an automated library, and audio-visual seminar halls, visual aids, faculty rooms, and interactive classrooms. The High-tech equipment issued in laboratories to provide a good teaching-learning environment for lab-based science classes. The computer laboratories are outfitted with the most recent computer configurations and software version equipped with powerful anti-virus software. The entire campus has wi-fi connected to a 24x7 e-surveillance system in place to ensure safety on campus. The library is fully automated, with modules such as Acquisition, Members,

Circulations, Stock Management, Reports, and membership in INFLIBNET NLIST. College library is equipped with MIS (Management Information System) in which visits to the library are taken note of whether the visits were made by the principal, teachers, students and others and also to see the purpose of their visit. College library is also integrated with KOHA which is an open source integrated library system (ILS).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has adequate resources for sports. Facilities are available for outdoor games like netball, softball, baseball, kho-kho, kabaddi, volleyball, cricket, and yoga etc. for which college has a big ground. The institute's sports committee provides help to the budding players. There are multiple sports facilities such as cricket, football, hockey to keep students engaged and physically fit. Gymnasium hall equipped with general fitness machines is available for the use of students as well as teachers. The students participate in state and national level competitions and bring honors to the college. The students are permitted to participate in various cultural activities inside and outside the campus to enable personal growth by learning new skills. Music room with all the musical instruments and open stage to conduct cultural activities is a part of facilities for cultural activities. The college runs NCC and NSS units and has dedicated staff for the purpose. The college has a large auditorium and an open air theater to host various cultural and co-curricular activities. In addition, various departments such as Home Science, Punjabi, and English has their own working space for department specific cultural activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

#### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6565217

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College library is equipped with MIS (Management Information System) in which visits to the library are taken note of whether the visits were made by the principal, teachers, students and others and also to see the purpose of their visit. College library is also integrated with KOHA which is an open source integrated library system (ILS). The college library has around 50 thousand books in it, related to different subjects and many of the books are to original works of writers and many books are translated versions to cater to needs of all students along with

sets of reference books and encyclopedia Britannica. In order to update students with a national and international current affairs newspapers both regional and national, journals, magazines are made available to them. Students are always encouraged to make use of National digital library of India for reading and downloading digital books for augmenting their library hours. Moreover, to cater to the needs of slow learners PPTs are prepared and shared with students. College library is also integrated with KOHA (version 21.11.02000) which is an open source integrated library system (ILS).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="#">NA</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** **E. None of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0



File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

0 due to covid-19 pandemic

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has continuously strived to improve and ensure effective teaching and learning processes, educating with ICT-based tools, including online resources. We use a variety of modern educational tools including projectors, laptops, digital cameras, audiovisual equipment, printers, copiers, USB sticks, scanners and interactive-boards to deliver relevant content to students. Web-enabled interactive student and teacher platforms such as Google Meet, Zoom, WhatsApp, Telegram and YouTube have been widely used, especially during his COVID-19 pandemic. The institution has a state-of-the-art IT infrastructure with a Wi-Fi enabled campus that allows everyone on campus to access the secure network and his 24/7 Internet. During the session, the teaching was delivered in online mode . A fully networked campus with ample computing and communication resources allows students to easily access email, surf the Internet, and download web resources to help with assignments, projects, and seminars. Significant investments were made to upgrade the IT infrastructure during academic sessions. In a pandemic scenario, the university provide guidelines time to time for taking online classes with appropriate Covid behavior so as to foster a teaching and learning environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

#### 4.3.2 - Number of Computers

113

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4522656

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The primary responsibility for developing the college infrastructure rests with DPI Colleges, Chandigarh, which is part of Higher Education Punjab. The college administration, under its direction, obtains funds from the University Grants Commission, RUSA, HEIS, and other agencies to carry out necessary developmental works, such as the Parents Teacher Association fund (PTA), College development fund, Amalgamated fund, Library fund, Sports fund, and so on. The college checks the working status of instruments in the laboratory on a regular basis. The laboratories are maintained by the respective departments and a few labs are maintained through annual maintenance of computer, equipment, peripherals, networking, UPS, and so on. Academic and support facilities like library, sports, NSS, NCC etc. are the platforms supporting overall development of the students. Accession of library is permitted to all. An endowment of the budget for the library maintenance is done by the college authority. Books are arranged in simple but systematic manner to help the user locate the books easily. Information regarding the arrival of new resources is circulated to all the departments. The institute's sports committee provides help to the budding players. There are multiple sports facilities such as cricket, football, hockey to keep students engaged and physically fit. Gymnasium hall equipped with general fitness machines is available for the use of students as well as teachers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1583

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	<a href="https://www.gchsp.ac.in/">https://www.gchsp.ac.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

19

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

23

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Palakdeep kaur of M.A Fine Arts represented Panjab University Chandigarh in National Youth Festival 2021 organised by Ministry of Youth Affairs & Sports Govt. of India held on jan12-jan16,2021.**

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our College has a Alumni Association (but not registered yet) that contributes to the development of the institution through financial and other support services. Suggestions given by the alumni are considered for overall improvement of the institute . The alumni are advised to keep in touch with the association and participate in its meetings and furnish updates of information with regard to their career progress.

File Description	Documents
Paste link for additional information	<a href="https://www.facebook.com/groups/277313329267614/?ref=share&amp;mibextid=NSMWBT">https://www.facebook.com/groups/277313329267614/?ref=share&amp;mibextid=NSMWBT</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution



The Governance of Institution is reflective of and in tune with the Vision & Mission of the Institution. The Institution aims at being the leading Educational Institution which produces responsible & civilized students for better society. The Institution also looks forward to be a historical institution by maintaining its Age old strong practices & Integrity as well as a globally compatible dynamic college.

The Following points are reflective of the governance of the college in line with its vision and mission :

\*The institute follows a decentralized and participative management practice .

\* The Institution runs NCC and NSS Units to inculcate leadership quality among the students .

\* Seminars , Debates , Cultural programmes, Discussions are organized to create awareness on different issues among the students .

\* The Institution follow a digitized system of availability of study materials, journals and library information.

File Description	Documents
Paste link for additional information	<a href="https://www.gchsp.ac.in/NAAC/other/College-Prospectus/">https://www.gchsp.ac.in/NAAC/other/College-Prospectus/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college being a government affiliated institution has to follow government and university rules in academics and extra curricular activities. It works under the Higher Education Department of Government of Punjab . All the policies are designed at the level of the Director Public Instructions. All the plans and policies are implemented at the institutional level by the Principal , Council Members and the Heads of the various departments. Thus the college promotes and practices decentralization in all academic and administrative activities . Academic responsibilities and fairly divided among all the staff members . It has various academic and administrative committees

to monitor, plan and execute the smooth functioning of the institution.

Thus each and every employee is involved for the overall growth of the institution . The Heads of the departments monitor the functioning of their respective departments. The non-teaching staff of the college is very helpful. All the Staff Members holding various posts and working in various committees provide their individual creativity and skills which create a sense of involvement and responsibility resulting in efficient administration of the college.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### 6.2 Strategy Development and Deployment

College maintains and enhance overall excellence in order to be ranked good. It cooperate with other Higher education institutes, enterprises and interest groups for Achieving academic excellence and competitive advantage. It maintains and further develop well-run service structures and supporting infrastructure necessary for providing sustainable educational process. A planning committee - Chairperson ( Principal ) along with council members makes an outline of yearly planning in the meeting. The mission, vision, core values , goals and objectives are being decided.

#### MISSION

To explore, discover, create and communicate knowledge, while educating individuals in leadership, innovation, critical thinking and inspiring a passion for learning.

#### VISSION

To solve complex problems, and make a institute of choice where technology and human understanding converge.

**CORE VALUES**

**Integrity and Respect, Diligence and Excellence, Inclusiveness and Diversity.**

**GOALS**

**GOAL 1 : Excellence in education: Student-centered education focused on student success.**

**GOAL 2: Community Engagement and outreach.**

**GOAL 3: Institution select its own goals to comply its mission and vision of the college.**

**OBJECTIVES**

**To enroll a diverse student body and ensure degree progression.**

**To develop and teach quality programs and courses to meet demand, increase enrollment , provide scheduling flexibility.**

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

There main four functional bodies of the institution are PTA, HEIS, RUSA Cell, UGC Cell. PTA: Parents Teachers Association is working for the welfare of students. In the beginning of session the member parents teachers association are elected fairly. Being the president of PTA the principal of institution hold meeting to construct and review the rules and regulations for the betterment of students. The funds are collected and spent on academic and cultural activities of the students. The college itself arranges the audit of accounts of PTA annually. HEIS: The higher education institution society of college is registered body under "Society registration act 1860". It runs technical courses under self financed scheme. The courses of bachelor in

computer science, PGDCA, MSc. IT, M.Com, and MA Music vocal are running by HEIS. The teachers are appointed under the guidelines of university and higher education department. RUSA Cell: This cell is working under central government and UGC Guidelines. RUSA provides grants to the institution in three types 1. Creation of new facilities 2. Renovation/ upgradation of existing facilities 3. New equipments UGC Cell: This cell is working to receive the funds from University Grants Commission (UGC) and disburse these grants for the welfare of institution under UGC guidelines. No UGC Grant received for the session 2020-21.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Link to Organogram of the institution webpage	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has adopted various welfare measures for teaching and non- teaching staff sponsored by the Punjab Government. The members working in the college are taking the advantage of these welfare schemes. Some of these schemes are as:

- Medical bills Reimbursement for permanent employees.
- Retirement Gratuity and Death Gratuity for permanent employees.
- Maternity leave Benefit for female employees.
- Mobile Allowance, House rent etc.
- Wheat loan and Festival loans for group-D workers.
- Jobs to the dependent on death of employee under compassionate ground.
- Provision of child care Leave for permanent employees.

(Some of the schemes are revised time to time by the government of Punjab)

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Government College, Hoshiarpur conduct performance appraisal for regular teaching and non-teaching staff . It is collected and presented by the head of the institution/ Principal of the

college, which is confidential in nature. The Principal prepares ACR (Annual confidential report) every year for the entire regular working staff, on the basis of their performance during that academic session and send it to the DPI colleges. As the nature of this report is confidential, so there are no supporting documents to attach herewith.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As per instructions of Government of Panjab, Government College, Hoshiarpur conducts Internal & External Audits from time to time. The Internal Audit is conducted by the Head of the Institution by arranging an authorized CA. The Institution audits its accounts regularly e.g. the internal Audit for all the students funds carried out by the auditors of Finance Department of Punjab from time to time. The audit of accounts of PTA (Parents Teacher Association), HEIS (Higher Education Institution Society) and UGC are carried by the authorized Chartered Accountants. The External audit regarding all the Government Grants is carried out by auditors of AG Office of Punjab. The copies of audit for the session 2021-2022 regarding PTA & HEIS are attached herewith.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NA

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As per Punjab Government Instructions, all the funds; Central Government & Punjab Government i.e. PTA & HEIS are spent as per the requirements from time to time. Different Committees are formed under aegis of the Principal, and they plan and spend accordingly. The proper procedure is followed in the form of demanding Quotations from different manufacturers and then are finalized. Transparency is maintained at the prime level. Excel Reports of HEIS, PTA & other miscellaneous

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC not formed.**

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and



recorded the incremental improvement in various activities

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**E. None of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NA</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The college has set up a Gender Champions Club under the initiative of Ministry of Women and Child Development and UGC. Students are appraised of gender equity and rights through various activities. College also follows all government guidelines pertaining to reservation of seats for admission in various academic courses for single girl child. International**

Women's Day and International Girl Child Day are celebrated with enthusiasm on campus.

Our college tries to give equal opportunity to boys and girls for the promotion of gender equity. The college runs the women cell for helping and uplifting the women from economically weaker section of society. College imparting training in knitting, stitching, cooking, interior decoration, beauty culture under home science department. Various type of committee are run under college for female protection.

Red Ribbon club celebrated Fit India movement and mission Fateh.

International women's day 08-03-2021 was celebrated with enthusiasm on campus. On this occasion female students make aware about their rights in society. By doing plays and activities under women cell.

All students of U.G. classes are taught with 'Environment Road Safety education and violence' against women and children are compulsory paper as the curriculum has been designed by the Punjab University.

File Description	Documents
Annual gender sensitization action plan	<a href="#">International Women's Day, International Girl Child Day</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">Cameras are already installed in various core areas of colleges. These cameras are regularly maintained and repaired under college Grants. There are separate girl's common rooms, washrooms, having female cleaners present on all floors of the college building.</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College has its own waste management pit where biodegradable and non-biodegradable waste is separated. Each and every department of Govt. College Hoshairpur creates some waste and dumps in small waste-bins located in the department. The Bio-degradable wastes are effectively converted to fertilizer by composting in composit pit constructed inside the college campus. The liquid wastes are mainly drained to improve the ground level of water. Solid waste is properly managed in the campus. The Notebooks and papers used for different purposes are sent for recycling. Moreover, every bit of paper is utilized to save trees by each and every department for academic and administrative work. Other non-degradable solid wastes are also collected that are disposed of to the municipal waste collection system.

Waste collection and segregation. Bins are installed at various focal points for waste collection. Beside, collection of waste by safai workers transportation of waste to municipal dumping yard and disposal through authorised vendors is the general practice adopted.

Pits for composting of dry litter help managing dry waste

The college generates liquid waste in the form of sewage. These waste are disposed off in the safe manner through properly covered drainage system and regular Cleaning and maintenance of the drains is ensured.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**D. Any 1 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college values all ethnicities and encourages diversity by hosting a variety of cultural events in which students from various backgrounds celebrate their culture and heritage.

Students from economically disadvantaged backgrounds, single girls, SC/ST, PWD, and others are eligible for institutional scholarships, counselling, and admissions preference. For the weaker students, remedial classes are organised. Scholarships, mentorship, free books, assistance with exams, admission, mentoring sessions, counselling, and other services are provided to people with disabilities. Students perform nati, rajasthani, gujrati, bhangra, gidha, folk dance, and Afghani dance at cultural festivals. Students also share their culture with everyone through folk songs and drama. The college ensures that there is no discrimination on the basis of cultural, regional, linguistic, communal, or socioeconomic status. The college strongly advocates against ragging. National Youth Day, NSS Day and other commemorative days are observed at the college. Divali, Gurpurav, Lohri, Teej, and other festivals are celebrated with equal zeal at the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution undertakes various initiatives to sensitise students to the constitutional obligations governing citizens' values, rights, duties, and responsibilities. Many academic and co-curricular activities are held with great pomp and vigour to commemorate important days such as Republic Day, Independence Day, and Gandhi Jayanti to highlight the freedom struggle and the importance of the Indian constitution. To instil a sense of patriotism, the Indian tricolour is hoisted on all national days, along with the national anthem and the taking of an oath of national integrity, followed by the distribution of sweets.

Red Ribbon club organized oath ceremony to celebrate National constitution day online. Online poster making slogan writing competition on road safety and traffic rules was held on 13-02-21 to aware students about duties and responsibilities as good citizens. College runs the Elective Subjects of political science, sociology and public administration that deal with the content. College also offers UGC sponsored foundation course in

Human Rights and value Education to disseminate the human rights awareness in the society. College organizes voter's awareness to appraise the students and the general public about the Democracy and Voting rights. Vigilance awareness week activities are conducted to encourage collective participation in fight against corruption.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">NA</a>
Any other relevant information	<a href="#">NA</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Independence Day, Republic Day, Gandhi Jayanti, Shaheedi Diwas,**

Constitution Day, Youth Day, and Shaheed Bhagat Singh's Martyrdom Day are all observed to instil a sense of nationalism, sovereignty, and solidarity. Earth Day, World Water Day, World Environment Day, World Sparrow Day, International Day of Biodiversity, World Forest Day, and other events are held on a regular basis to educate staff and students about their environmental responsibilities. To instil cultural values about language and education, the Hindi Diwas, Maatr Bhasha Diwas, Literacy Day, National Science Day, and National Mathematics Day are all organised. The Red Ribbon Cluborganised social awareness rally on COVID-19 and Mission Fateh Programme, celebrated International Yoga Day, International Youth Day, Cleanliness of the College and areas around the college under Fit India Movement, Vigilance Awareness Week, World Aids Day, Awareness on Voter's Day, awareness on Road safety during Road Safety Awareness week, celebrated International Women's Day, celebration of 'Azadi da Amrit Maha-utsav' on 75th Independence day and many more events.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Institutional Social Consciousness and Responsiveness during Pandemic.

#### Objectives of the Practice

- Service to the community.
- Awareness amongst masses regarding pandemic.
- Educate citizens to that they do not panic.
- Wellness both physical and mental during pandemic.

### 2.Promotion of Gender Equity



## Objective of the Practice

- To aware about equal rights.
- To securing equal participation and opportunities.
- Provide power to women & girls to shape their own lives.
- Ending gender disparities.
- Eliminating violation against women & girl's lives.

File Description	Documents
Best practices in the Institutional website	<a href="#">NA</a>
Any other relevant information	<a href="#">NA</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. Govt. College Hoshiarpur was established in 1927 . It has the legacy of more than nine decades. It is offering the best education and providing very supportive, friendly , conducive and congenial environment to the students. 2. Mentor groups of the students are made in which there is the direct interaction of students with the teachers . Teachers makes the students aware of their duties and rights thus creating sense of responsibility in them towards society and nation .They are also encouraged and strengthened to face all the kind of social evils. 3. Extension lecture are delivered by inviting eminent personalities from other colleges and universities . 4. Every year students participate in youth festival and from the last three years , we are the winner of overall trophy , thus college excels not only in academics but also in cultural activities . 5. Govt. College Hoshiarpur is constantly striving to provide cutting edge education to students and inculcating in them good moral values , ethics and making them proficient in living a balanced life .

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government College, Hoshiarpur is affiliated to Panjab University, Chandigarh and follows the curricula prescribed by the University. The College ensures effective curriculum delivery process. Time-tables for all programs are prepared by the time table committee of the college before the commencement of the new academic session. Distribution of course is decided at the department level by the respective HODs. During this year of pandemic, teachers as well as students faced a challenging time, however for the effective transmission and delivery of curricula, departments replaced the classroom teaching with various ICT tools. The institution has been continuously thriving to inculcate the ICT-enabled tools including online resources to enhance and ensure effective teaching and learning processes. A variety of modern teaching tools including projectors, laptops, digital cameras, audio visual aids, printers, photocopiers, pen-drives, scanners, interactive boards are applied to disseminate relevant content amongst students. Particularly during COVID-19 pandemic, web enabled student-teacher interactive platforms such as Google Meet, Zoom, Whatsapp, Telegram, YouTube were employed extensively. Students are always encouraged to make use of National digital library of India for reading and downloading digital books for augmenting their library hours. Moreover, to cater to the needs of slow learners PPTs are prepared and shared with students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.gchsp.ac.in">https://www.gchsp.ac.in</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares academic calendar at the beginning of

each session based on the affiliating university calendar. The academic calendar is communicated to the students through its admission brochure and website. The faculty plans up their teaching and conduct of academic activities accordingly. The institutional academic calendar reflects the - Admission Schedule Faculty-wise orientation schedule Semester-wise teaching schedule of the college (Academic Term I & Academic Term-II) Tentative schedule of academic activities Mid-semester Examinations Tentative schedule of End-semester University examinations Tentative schedule of Vacations (Winter break & Summer break) Institution has a 2-tier system of internal evaluation which is communicated in advance to students to monitor the academic performance. Besides, Mid-semester Examinations, internal assessment is the other method followed for evaluation that is based on snap tests, debates, extempore, group discussion, seminar presentations, regularity, competence, etc. In Practical subjects, short-term projects, case studies, and over-all practical performance of the student is considered for internal evaluation.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://puchd.ac.in/includes/documents/2020/revised-academic-calendar-pg-2020.pdf">http://puchd.ac.in/includes/documents/2020/revised-academic-calendar-pg-2020.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution is sensitive to emerging challenges and pressing issues concerning Professional Ethics, Gender, Human Values, the Environment, and Sustainability. They are taught as part of the curriculum in many programmes and also through extracurricular activities. There are courses in the curriculum of UG and PG programmes that are either directly related to professional ethics or have some content focusing on the same. Students are sensitised by NSS, NCC, Women Cell, Placement Cell and Red Ribbon Club, in the college. The College has a Sexual Harassment Committee, which includes members. The College has a Committee Against Sexual Harassment, which includes college faculty members as well as other experts in the field. Through its eco-friendly policies, the college's Green Campus Committee promotes 'A Clean and Green Campus.' It works to instil a sense of environmental responsibility by focusing on the following areas: clean and green campus, waste management practises, environment awareness initiatives, paperless, safe, tobacco, and plastic-free campus.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

117

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.gchsp.ac.in/downloads/NAAC/sss/Feedback-Report-2020-21.pdf">https://www.gchsp.ac.in/downloads/NAAC/sss/Feedback-Report-2020-21.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.gchsp.ac.in/downloads/NAAC/sss/Feedback-Report-2020-21.pdf">https://www.gchsp.ac.in/downloads/NAAC/sss/Feedback-Report-2020-21.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**3921**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1201	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Once the students are admitted in the college, their learning levels are assessed through various methods. Classroom mode of learning students are being assessed periodically by conducting class test/snap test ,group discussion, paper/topic presentations, topical essay writing and PPTs have been presented. As far as, to ensure the learning among weak students is concerned, remedial classes, tutorial groups and mentoring sessions have been conducting.The tutorial meetings are held regularly and teachers also hold one on one interaction in case the student needs special care for any issue. At the department level, the mentoring is specifically focused on the subjects, effective classroom teaching and need-based remedial classes. The teachers are available outside the classroom also to help the students in their free lectures. The mentoring had been a challenge, particularly during the ongoing COVID 19 pandemic, which prevailed during the entire reporting period. Online teaching and evaluation were the prime mode of education for mentoring the students. The faculty was in touch with students via various electronic modes such as Emails, WhatsApp and Google classroom etc. Teachers provided emotional support to the students during these testing times.</p>	
File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>
<b>2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)</b>	



Number of Students	Number of Teachers
3921	98

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For the student centric methods our institution maintains a student centric approach towards learning that is continually updated and customised in accordance with the latest technical and pedagogical developments. Our college continues to adopt a learner-centered philosophy that is regularly updated and tailored in accordance with the most recent pedagogical and technological advancements. To develop and assess the real learning of the students, the teachers employ a variety of techniques, including homework, group discussions, brainstorming sessions, case studies, community surveys, and role plays. Group activities include group discussions, presentations, and short-term projects promote participatory learning. All of these techniques help students improve their ability to solve problems. Thus, the college offers students a comprehensive education that fosters the development of their higher order thinking skills (HOTS). The majority of the instruction took place online during the session, therefore the students were urged to use ICT tools.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has been continuously thriving to inculcate the ICT-enabled tools including online courses to enhance and ensure effective teaching and learning processes. A variety of modern teaching tools including projectors, laptops,

digital cameras, audio visual aids, printers, photocopiers, pen-drives, scanners, interactive boards are applied to disseminate relevant content among students. Particularly during COVID-19 pandemic, web enabled student-teacher interactive platforms such as Google Meet, Zoom, Whatsapp, Telegram, YouTube were employed extensively. Students are always encouraged to make use of online National digital library of India for reading and downloading digital books for augmenting their library hours. Moreover, to cater to the needs of slow learners PPTs are prepared and shared with students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

98

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

84

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

947

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adopts a fair and transparent mechanism of internal assessments. The internal assessment for different courses is marked under the criterion established by its affiliating university. The criterion is objective and devoid of any bias on the part of the teacher. The assessment is calculated on the basis of house tests, practical examination, viva-voce, attendance, classroom response, assignments, etc. Assignments and tests are regularly conducted and students are given multiple opportunities to improve their performance. A variety of methods such as MCQs, Analytical tests, Case studies, Book Reports, Classroom presentations, individual and group projects are deployed for student assessment. Students are also encouraged to apply the theoretical concepts taught in class to real life situations through projects and case studies. Remedial classes are also offered in various subjects to provide additional help. On the basis of learning levels of students, personalized and individual evaluation methods are evolved, especially for foreign students and persons with disabilities. Scribes are provided for physically challenged students. Extra time to complete the examination is given to the ailing and differently abled students as per the university norms.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A structured system of examination is in place with an office of Controller of Examination with a constituted Examination Committee comprising of teaching and non-teaching staff that works harmoniously for the smooth conduct of internal examinations. The College Administration and Office of Controller of Examination amicably attends to the student grievances. Departmental Heads are also assigned to ease the process of redressal of complaints. Evaluation criteria, date of the conduct of examination and syllabus for various courses is communicated to the students well in advance. The college strictly follows various rules and guidelines stated by Panjab University, Chandigarh for the conduct of Internal Examinations. Marks obtained by the students are uploaded online within three days of the conduct of the examinations.

and answer sheets are made available for discussion and perusal of the students. Grievances related to marks as requested by the student are sorted out by the subject teacher, departmental Heads and Controller of Examination in unison. Records of all answer sheets and marks are maintained by the Controller of Examination and available in TCS. Students failing to appear in Mid-Semester Exams can avail a second chance of conditional tests held later.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The affiliating university offers objective-based curriculum and the Institution tries its best for the overall development of students laying great emphasis on the outcomes. Student-centric teaching and learning methodology for curriculum delivery and assessment is planned to achieve the stated objectives. Our teaching methodology aims at honing communication skills, problem solving and analytical reasoning abilities, confidence building which are life long learning skills. Instead, lesson plans, assignments, notes and assessments are designed so as to help students achieve the specified outcomes. The role of the faculty has been transformed as an instructor, mentor and facilitator based on the outcomes targeted. Program outcomes are communicated to the students during admission counseling and the orientation sessions at the beginning of the academic session and the Program Specific Outcomes and Learning Outcomes are disseminated through their teachers. The learning content is planned and delivered to inculcate a complete understanding of the subject both in theory and practicals to make the students adaptive to the emerging trends in different courses. To make our students future ready teaching is complemented with hands-on training sessions and capacity building programmes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NA</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College provides value-based education and state-of-art infrastructure to facilitate and achieve the intended learning outcomes. Academic activities, cultural fests, field trips, educational excursions, seminars, workshops and career counseling sessions are some of the facilities provided to supplement the curriculum and achieve various outcomes. The institution regularly evaluates the performance of the students through various methods to assess the delivery of Programme Outcomes and Course Outcomes.

- Internships and trainings to upgrade necessary skills and practical experience is encouraged to measure the theoretical knowledge gained.
- Scores in Mid-semester and End-semester examinations are a direct evaluative measure of degree of attainment of Course Outcomes
- Student placements and qualifying competitive examinations are other evaluative measures
- Students progression to Higher Education institutions of learning in India and abroad is a suitable indicator
- An informal as well as a structured feedback system is in place
- Tutorials and additional classes are one of the corrective measures adopted
- Regular departmental meetings to plan and monitor the POs and COs.
- Faculty enrichment and capacity building through seminars, orientation and refresher courses for the upgradation of teaching skills and knowledge base to meet the standards of academic excellence

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NA</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1237

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="#">NA</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gchsp.ac.in/NAAC/other/Student-Satisfaction-Survey/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">NA</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge



Imagination is a prerequisite for thinking and doing something new. Imagination soars when it engages with an educational environment. To encourage a research culture through a book culture, the institution provides students and faculty with a variety of research publications, books, and high-priority periodicals.

Throughout the session, a variety of activities were held to encourage young people to develop their entrepreneurial and research methodologies. Faculty members participated in a number of collaborative webinars, unique lecture series, and other events throughout this session to exchange ideas and knowledge. Teachers still impart these concepts and expertise to their pupils, inspiring many of them to pursue advanced degrees, particularly doctorates. The students get access to a number of research papers, books, manuals, monographs, newsletters, and high priority journals. Students who are being taught literature by literature teachers have access to theoretical knowledge regarding the creation and analysis of literature. These new ideas and scientific behavior spark innovation and creativity in both individuals and organizations. Current curriculum and pedagogical techniques to foster innovation and creativity through formal and informal learning were discussed. These efforts have proven to be good for encouraging creativity and innovation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

0

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and

**papers in national/ international conference proceedings year wise during year**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution takes a pride in imparting values of caring and sharing with the less privileged and contribute in changing the neighborhood. Students are motivated to participate in the societal outreach programs voluntarily, So as to inculcate a sense of social commitment and community service to upholster their personality. The outreach activities are envisioned, planned and executed through various clubs and societies. The college has been an enthusiastic participant in nation wide campaigns such as Swachhta Abhiyan, NSS volunteers have targeted several social issues in adopted areas. During the COVID-19 emergency the college extended services of spreading Covid awareness, distributing masks and sanitizers by volunteers of NSS and Red Ribbon Club. Many college students worked as volunteer with the District Administration Hoshiarpur and MERAKI FOUNDATION in its fight against the menace of COVID- 19. their role included supporting the district administration Hoshiarpur by regularly conducting support calls to home isolated COVID positive patients and ensuring they had access to medical and motivational support as and when they needed it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

13

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

13

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college has a high-tech campus that is well-developed and equipped with modern facilities and learning resources. These include cutting edge computer labs, an automated library, and audio-visual seminar halls, visual aids, faculty rooms, and interactive classrooms. The High-tech equipment issued in laboratories to provide a good teaching-learning environment for lab-based science classes. The computer laboratories are outfitted with the most recent computer configurations and software version equipped with powerful anti-virus software. The entire campus has wi-fi connected to a 24x7 e-surveillance system in place to ensure safety on campus. The library is fully automated, with modules such as Acquisition, Members, Circulations, Stock Management, Reports, and membership in INFLIBNET NLIST. College library is equipped with MIS (Management Information System) in which visits to the library are taken note of whether the visits were made by the principal, teachers, students and others and also to see the purpose of their visit. College library is also integrated with KOHA which is an open source integrated library system (ILS).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has adequate resources for sports. Facilities are available for outdoor games like netball, softball, baseball, kho-kho, kabaddi, volleyball, cricket, and yoga etc. for which college has a big ground. The institute's sports committee provides help to the budding players. There are multiple sports facilities such as cricket, football, hockey to keep students engaged and physically fit. Gymnasium hall equipped with general fitness machines is available for the use of students as well as teachers. The students participate in state and national level competitions and bring honors to the college. The students are permitted to participate in various cultural activities inside and outside the campus to enable personal growth by learning new skills. Music room with all the musical instruments and open stage to conduct cultural activities is a part of facilities for cultural activities. The college runs NCC and NSS units and has dedicated staff for the purpose. The college has a large auditorium and an open air theater to host various cultural and co-curricular activities. In addition, various departments such as Home Science, Punjabi, and English has their own working space for department specific cultural activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

02

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6565217

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College library is equipped with MIS (Management Information System) in which visits to the library are taken note of whether the visits were made by the principal, teachers, students and others and also to see the purpose of their visit. College library is also integrated with KOHA which is an open source integrated library system (ILS). The college library has around 50 thousand books in it, related to different subjects and many of the books are to original works of writers and many books are translated versions to cater to needs of all students along with sets of reference books and encyclopedia Britannica. In order to update students with a national and international current affairs newspapers both regional and national, journals, magazines are made



available to them. Students are always encouraged to make use of National digital library of India for reading and downloading digital books for augmenting their library hours. Moreover, to cater to the needs of slow learners PPTs are prepared and shared with students. College library is also integrated with KOHA (version 21.11.02000) which is an open source integrated library system (ILS).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="#">NA</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

0 due to covid-19 pandemic

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has continuously strived to improve and ensure effective teaching and learning processes, educating with ICT-based tools, including online resources. We use a variety of modern educational tools including projectors, laptops, digital cameras, audiovisual equipment, printers, copiers, USB sticks, scanners and interactive-boards to deliver relevant content to students. Web-enabled interactive student and teacher platforms such as Google Meet, Zoom, WhatsApp, Telegram and YouTube have been widely used, especially during his COVID-19 pandemic. The institution has a state-of-the-art IT infrastructure with a Wi-Fi enabled campus that allows everyone on campus to access the secure network and his 24/7 Internet. During the session, the teaching was delivered in online mode . A fully networked campus with ample computing and communication resources allows students to easily access email, surf the Internet, and download web resources to help with assignments, projects, and seminars. Significant investments were made to upgrade the IT infrastructure during academic sessions. In a

pandemic scenario, the university provide guidelines time to time for taking online classes with appropriate Covid behavior so as to foster a teaching and learning environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

#### 4.3.2 - Number of Computers

113

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4522656

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The primary responsibility for developing the college infrastructure rests with DPI Colleges, Chandigarh, which is part of Higher Education Punjab. The college administration, under its direction, obtains funds from the University Grants Commission, RUSA, HEIS, and other agencies to carry out necessary developmental works, such as the Parents Teacher Association fund (PTA), College development fund, Amalgamated fund, Library fund, Sports fund, and so on. The college checks the working status of instruments in the laboratory on a regular basis. The laboratories are maintained by the respective departments and a few labs are maintained through annual maintenance of computer, equipment, peripherals, networking, UPS, and so on. Academic and support facilities like library, sports, NSS, NCC etc. are the platforms supporting overall development of the students. Accession of library is permitted to all. An endowment of the budget for the library maintenance is done by the college authority. Books are arranged in simple but systematic manner to help the user locate the books easily. Information regarding the arrival of new resources is circulated to all the departments. The institute's sports committee provides help to the budding players. There are multiple sports facilities such as cricket, football, hockey to keep students engaged and physically fit. Gymnasium hall equipped with general fitness machines is available for the use of students as well as teachers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1583

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>D. 1 of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to Institutional website	<a href="https://www.gchsp.ac.in/">https://www.gchsp.ac.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>5</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>5</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

19

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

23

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/

**Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

6

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Palakdeep kaur of M.A Fine Arts represented Panjab University**



Chandigarh in National Youth Festival 2021 organised by Ministry of Youth Affairs & Sports Govt. of India held on jan12-jan16,2021.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our College has a Alumni Association (but not registered yet) that contributes to the development of the institution through financial and other support services. Suggestions given by the alumni are considered for overall improvement of the institute . The alumni are advised to keep in touch with the association and participate in its meetings and furnish updates of information with regard to their career progress.

File Description	Documents
Paste link for additional information	<a href="https://www.facebook.com/groups/277313329267614/?ref=share&amp;mibextid=NSMWBT">https://www.facebook.com/groups/277313329267614/?ref=share&amp;mibextid=NSMWBT</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governance of Institution is reflective of and in tune with the Vision & Mission of the Institution. The Institution aims at being the leading Educational Institution which produces responsible & civilized students for better society. The Institution also looks forward to be a historical institution by maintaining its Age old strong practices & Integrity as well as a globally compatible dynamic college.

The Following points are reflective of the governance of the college in line with its vision and mission :

\*The institute follows a decentralized and participative management practice .

\* The Institution runs NCC and NSS Units to inculcate leadership quality among the students .

\* Seminars , Debates , Cultural programmes, Discussions are organized to create awareness on different issues among the students .

\* The Institution follow a digitized system of availability of study materials, journals and library information.

File Description	Documents
Paste link for additional information	<a href="https://www.gchsp.ac.in/NAAC/other/College-Prospectus/">https://www.gchsp.ac.in/NAAC/other/College-Prospectus/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college being a government affiliated institution has to follow government and university rules in academics and extra curricular activities. It works under the Higher Education Department of Government of Punjab . All the policies are designed at the level of the Director Public Instructions. All the plans and policies are implemented at the institutional level by the Principal , Council Members and the Heads of the various departments. Thus the college promotes and practices decentralization in all academic and administrative activities . Academic responsibilities and fairly divided among all the staff members . It has various academic and administrative committees to monitor, plan and execute the smooth functioning of the institution.

Thus each and every employee is involved for the overall growth of the institution . The Heads of the departments monitor the functioning of their respective departments. The non-teaching staff of the college is very helpful. All the Staff Members holding various posts and working in various committees provide their individual creativity and skills which create a sense of involvement and responsibility resulting in efficient administration of the college.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2 Strategy Development and Deployment

College maintains and enhance overall excellence in order to be ranked good. It cooperate with other Higher education institutes, enterprises and interest groups for Achieving academic excellence and competitive advantage. It maintains and further develop well-run service structures and supporting infrastructure necessary for providing sustainable educational process. A planning committee - Chairperson ( Principal ) along with council members makes an outline of yearly planning in the meeting. The mission, vision, core values , goals and objectives are being decided.

#### MISSION

To explore, discover, create and communicate knowledge, while educating individuals in leadership, innovation, critical thinking and inspiring a passion for learning.

#### VISSION

To solve complex problems, and make a institute of choice where technology and human understanding converge.

#### CORE VALUES

Integrity and Respect, Diligence and Excellence, Inclusiveness and Diversity.

#### GOALS

GOAL 1 : Excellence in education: Student-centered education focused on student success.

GOAL 2: Community Engagement and outreach.

GOAL 3: Institution select its own goals to comply its mission and vision of the college.

#### OBJECTIVES

To enroll a diverse student body and ensure degree progression.

To develop and teach quality programs and courses to meet demand, increase enrollment , provide scheduling flexibility.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

There main four functional bodies of the institution are PTA, HEIS, RUSA Cell, UGC Cell. PTA: Parents Teachers Association is working for the welfare of students. In the beginning of session the member parents teachers association are elected fairly. Being the president of PTA the principal of institution hold meeting to construct and review the rules and regulations for the betterment of students. The funds are collected and spent on academic and cultural activities of the students. The college itself arranges the audit of accounts of PTA annually. HEIS: The higher education institution society of college is registered body under "Society registration act 1860". It runs technical courses under self financed scheme. The courses of bachelor in computer science, PGDCA, MSc. IT, M.Com, and MA Music vocal are running by HEIS. The teachers are appointed under the guidelines of university and higher education department. RUSA Cell: This cell is working under central government and UGC Guidelines. RUSA provides grants to the institution in three types 1. Creation of new facilities 2. Renovation/ upgradation of existing facilities 3. New equipments UGC Cell: This cell is working to receive the funds from University Grants Commission (UGC) and disburse these grants for the welfare of institution under UGC guidelines. No UGC Grant received for the session 2020-21.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Link to Organogram of the institution webpage	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has adopted various welfare measures for teaching and non- teaching staff sponsored by the Punjab Government. The members working in the college are taking the advantage of these welfare schemes. Some of these schemes are as:

- Medical bills Reimbursement for permanent employees.
- Retirement Gratuity and Death Gratuity for permanent employees.
- Maternity leave Benefit for female employees.
- Mobile Allowance, House rent etc.
- Wheat loan and Festival loans for group-D workers.
- Jobs to the dependent on death of employee under compassionate ground.
- Provision of child care Leave for permanent employees.

(Some of the schemes are revised time to time by the government of Punjab)

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

5

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**The Government College, Hoshiarpur conduct performance appraisal for regular teaching and non-teaching staff . It is collected and presented by the head of the institution/**



Principal of the college, which is confidential in nature. The Principal prepares ACR (Annual confidential report) every year for the entire regular working staff, on the basis of their performance during that academic session and send it to the DPI colleges. As the nature of this report is confidential, so there are no supporting documents to attach herewith.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As per instructions of Government of Panjab, Government College, Hoshiarpur conducts Internal & External Audits from time to time. The Internal Audit is conducted by the Head of the Institution by arranging an authorized CA. The Institution audits its accounts regularly e.g. the internal Audit for all the students funds carried out by the auditors of Finance Department of Punjab from time to time. The audit of accounts of PTA (Parents Teacher Association), HEIS (Higher Education Institution Society) and UGC are carried by the authorized Chartered Accountants. The External audit regarding all the Government Grants is carried out by auditors of AG Office of Punjab. The copies of audit for the session 2021-2022 regarding PTA & HEIS are attached herewith.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NA

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As per Punjab Government Instructions, all the funds; Central Government & Punjab Government i.e. PTA & HEIS are spent as per the requirements from time to time. Different Committees are formed under aegis of the Principal, and they plan and spend accordingly. The proper procedure is followed in the form of demanding quotations from different manufacturers and then are finalized. Transparency is maintained at the prime level. Excel Reports of HEIS, PTA & other miscellaneous

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC not formed.**

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**E. None of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NA</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The college has set up a Gender Champions Club under the initiative of Ministry of Women and Child Development and UGC. Students are appraised of gender equity and rights**

through various activities. College also follows all government guidelines pertaining to reservation of seats for admission in various academic courses for single girl child. International Women's Day and International Girl Child Day are celebrated with enthusiasm on campus.

Our college tries to give equal opportunity to boys and girls for the promotion of gender equity. The college runs the women cell for helping and uplifting the women from economically weaker section of society. College imparting training in knitting, stitching, cooking, interior decoration, beauty culture under home science department. Various type of committee are run under college for female protection.

Red Ribbon club celebrated Fit India movement and mission Fateh.

International women's day 08-03-2021 was celebrated with enthusiasm on campus. On this occasion female students make aware about their rights in society. By doing plays and activities under women cell.

All students of U.G. classes are taught with 'Environment Road Safety education and violence' against women and children are compulsory paper as the curriculum has been designed by the Punjab University.

File Description	Documents
Annual gender sensitization action plan	<a href="#">International Women's Day,</a> <a href="#">International Girl Child Day</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">Cameras are already installed in various core areas of colleges. These cameras are regularly maintained and repaired under college Grants. There are separate girl's common rooms, washrooms, having female cleaners present on all floors of the college building.</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar**

D. Any 1 of the above

energy      **Biogas plant Wheeling to the Grid**  
**Sensor-based energy conservation**  
**Use of LED bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College has its own waste management pit where biodegradable and non-biodegradable waste is separated. Each and every department of Govt. College Hoshairpur creates some waste and dumps in small waste-bins located in the department. The Biodegradable wastes are effectively converted to fertilizer by composting in composit pit constructed inside the college campus. The liquid wastes are mainly drained to improve the ground level of water. Solid waste is properly managed in the campus. The Notebooks and papers used for different purposes are sent for recycling. Moreover, every bit of paper is utilized to save trees by each and every department for academic and administrative work. Other non-degradable solid wastes are also collected that are disposed of to the municipal waste collection system.

Waste collection and segregation. Bins are installed at various focal points for waste collection. Beside, collection of waste by safai workers transportation of waste to municipal dumping yard and disposal through authorised vendors is the general practice adopted.

Pits for composting of dry litter help managing dry waste

The college generates liquid waste in the form of sewage. These waste are disposed off in the safe manner through properly covered drainage system and regular Cleaning and maintenance of the drains is ensured.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the**

<b>institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>
<b>File Description</b>	<b>Documents</b>
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>D. Any 1 of the above</b>

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college values all ethnicities and encourages diversity by hosting a variety of cultural events in which students from various backgrounds celebrate their culture and heritage. Students from economically disadvantaged backgrounds, single girls, SC/ST, PWD, and others are eligible for institutional scholarships, counselling, and admissions preference. For the weaker students, remedial classes are organised. Scholarships, mentorship, free books, assistance with exams, admission, mentoring sessions, counselling, and other services are provided to people with disabilities. Students perform nati, rajasthani, gujrati, bhangra, gidha, folk dance, and Afghani dance at cultural festivals. Students also share their culture with everyone through folk songs and drama. The college ensures that there is no discrimination on the basis of cultural, regional, linguistic, communal, or socioeconomic status. The college strongly advocates against ragging. National Youth Day, NSS Day and other commemorative days are observed at the college. Divali, Gurgurav, Lohri, Teej, and other festivals are celebrated with equal zeal at the college.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution undertakes various initiatives to sensitise students to the constitutional obligations governing citizens' values, rights, duties, and responsibilities. Many academic and co-curricular activities are held with great pomp and vigour to commemorate important days such as Republic Day, Independence Day, and Gandhi Jayanti to highlight the freedom struggle and the importance of the Indian constitution. To instil a sense of patriotism, the Indian tricolour is hoisted on all national days, along with the national anthem and the taking of an oath of national integrity, followed by the distribution of sweets.

Red Ribbon club organized oath ceremony to celebrate National constitution day online. Online poster making slogan writing competition on road safety and traffic rules was held on 13-02-21 to aware students about duties and responsibilities as good citizens. College runs the Elective Subjects of political science, sociology and public administration that deal with the content. College also offers UGC sponsored foundation course in Human Rights and value Education to disseminate the human rights awareness in the society. College organizes voter's awareness to appraise the students and the general public about the Democracy and Voting rights. Vigilance awareness week activities are conducted to encourage collective participation in fight against corruption.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">NA</a>
Any other relevant information	<a href="#">NA</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Independence Day, Republic Day, Gandhi Jayanti, Shaheedi Diwas, Constitution Day, Youth Day, and Shaheed Bhagat Singh's Martyrdom Day are all observed to instil a sense of nationalism, sovereignty, and solidarity. Earth Day, World Water Day, World Environment Day, World Sparrow Day, International Day of Biodiversity, World Forest Day, and**

other events are held on a regular basis to educate staff and students about their environmental responsibilities. To instil cultural values about language and education, the Hindi Diwas, Maatr Bhasha Diwas, Literacy Day, National Science Day, and National Mathematics Day are all organised. The Red Ribbon Cluborganised social awareness rally on COVID-19 and Mission Fateh Programme, celebrated International Yoga Day, International Youth Day, Cleanliness of the College and areas around the college under Fit India Movement, Vigilance Awareness Week, World Aids Day, Awareness on Voter's Day, awareness on Road safety during Road Safety Awareness week, celebrated International Women's Day, celebration of 'Azadi da Amrit Maha-utsav' on 75th Independence day and many more events.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Institutional Social Consciousness and Responsiveness during Pandemic.

#### Objectives of the Practice

- Service to the community.
- Awareness amongst masses regarding pandemic.
- Educate citizens to that they do not panic.
- Wellness both physical and mental during pandemic.

### 2.Promotion of Gender Equity

#### Objective of the Practice

- To aware about equal rights.
- To securing equal participation and opportunities.

- Provide power to women & girls to shape their own lives.
- Ending gender disparities.
- Eliminating violation against women & girl's lives.

File Description	Documents
Best practices in the Institutional website	<a href="#">NA</a>
Any other relevant information	<a href="#">NA</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. Govt. College Hoshiarpur was established in 1927 . It has the legacy of more than nine decades. It is offering the best education and providing very supportive, friendly , conducive and congenial environment to the students. 2. Mentor groups of the students are made in which there is the direct interaction of students with the teachers . Teachers makes the students aware of their duties and rights thus creating sense of responsibility in them towards society and nation .They are also encouraged and strengthened to face all the kind of social evils. 3. Extension lecture are delivered by inviting eminent personalities from other colleges and universities . 4. Every year students participate in youth festival and from the last three years , we are the winner of overall trophy , thus college excels not only in academics but also in cultural activities . 5. Govt. College Hoshiarpur is constantly striving to provide cutting edge education to students and inculcating in them good moral values , ethics and making them proficient in living a balanced life .

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

1.The over riding agenda is to continue to serve the nation by providing affordable and quality education and producing

well-educated and employable citizens with high moral and humanitarian values.

2. Renovation of the campus building, girls hostel.

3. To establish the Research cell in the campus to promote research and development among the faculty and students.

4. Special attention will be given to promote the use of Information Technology in departments and encourage faculty member to use ICT tools such as smart class rooms, etc.

5. To enhance students' participation in sports, co-curricular and extracurricular activities.

6. To add certificate/diploma courses with respect to horticulture, fashion designing, cooking, accountancy etc.